



Beaumont Hills Public School

The Parkway, Beaumont Hills NSW 2155

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ABSENCE NOTIFICATION

Dear Parent/ Caregiver,

Your child was absent from school and an explanation has not yet been received. Staff are required to enter information regarding absences as soon as possible after the date of absence. Please assist us by completing the attached form and returning it to school with your child as soon as possible.

If you have provided a written explanation today for your child's absence date/s outlined above, please disregard this letter. Alternatively, you may wish to contact the school by email or telephone to discuss your child's attendance.

Regular attendance at school is important for students to reach their potential. It is a requirement of the Compulsory School Attendance Education Reform Act 1990, that the parent / caregiver provide a reason for non-attendance.

A reminder that **all absentee notes should be returned** to the school office.

Kind Regards,
Ms Lyn Welsh
Principal

Please keep this section for your information

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Please return this section to the school office

BEAUMONT HILLS PUBLIC SCHOOL ABSENTEE NOTICE

Child's Name: _____

Class: _____

I wish to advise that my child was absent from school on (date/s): _____

Reason:

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Parent/Caregiver signature: _____

Date: _____